

VICTORIA'S GRANT HOME OWNER'S ASSOCIATION (VGHOA)

Email to: president@victoriasgrant.com or mail to:

VICTORIA'S GRANT HOME OWNER'S ASSOCIATION (VGHOA)

P.O. BOX 102

CALIFORNIA, MD 20619

APPLICATION FOR CHANGE OR ALTERATION

The purpose of this application is to “provide maintenance, preservation, and architectural control” for Victoria’s Grant homes, to result in continuity of appearance and upholding of property values. Remember to consult **the ACC Guidelines** for Victoria’s Grant community restrictions, in addition to application to the county for items that require county permits. VGHOA is not involved in the county permit process. Important Note: Possession of an approved county permit is NOT a waiver of the additional requirement to obtain VGHOA Board Approval, via this application process. As per the VGHOA governing documents, the Board of Directors must respond in writing to this request, within 30 calendar days of having received it, or the request is automatically granted by default. Board responses may include approval, disapproval, or request for additional information. In the event the application is disapproved, a basis for the disapproval will be attached to your application. **Previous versions of the “Application for Change or Alteration” will not be accepted.**

NAME: HOME PHONE:

STREET ADDRESS: WORK PHONE:

DESCRIPTION OF CHANGE (Including description of materials, colors, designs, location, etc. to be used.

Attach separate documents or sheets, if necessary: Attachments? Yes No

Change description:

Before submitting, ensure the following items are attached to the application.

- Property plat or surveyor’s map indicating where the alteration will be placed in relation to your home and property lines. (A formal surveyor's plat is not required however, a "to scale" drawing is required).
- Drawing of proposed alteration showing elevations/dimensions/style of exterior alteration.

YOUR APPLICATION MAY BE DELAYED AND/OR DISAPPROVED IF IT IS INCOMPLETE OR CANNOT BE UNDERSTOOD.

By my signature below, I certify that I have completed this application in good faith, and that my proposed alterations, as described herein, accurately represent the actual alterations I plan to execute to my Victoria's Grant property. If my application is approved, and in the event there is a significant substantive change to the originally approved change, I agree to immediately submit additional information to the Board, for consideration and secondary approval, before proceeding further with my substantively revised alteration. If my Change Application is approved, I agree to commence work within 180 days of the approval date, and I understand if I do not begin work in this timeframe, my approval will be rendered void, and I must re-apply for approval before work can commence.

Homeowner's Signature: _____

Date: _____